



Council

Wednesday, 25th April, 2018 at 6.00 pm
Park Suite, Parkside, Chart Way, Horsham

To: All Members of the Council

(Please note that prayers will be taken by The Reverend Canon Guy Bridgewater, Vicar of Horsham before the meeting commences)

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

Page No.

1. **Apologies for absence**
2. **Election of Chairman of the meeting for the next item**
3. **Election of Chairman of Council for the remainder of the Council year**
4. **Appointment of Vice-Chairman of Council for the remainder of the Council year**
5. **Minutes**
To approve as correct the minutes of the meetings of the Council held on:

| | | |
|----|---|---------|
| a) | 21st February 2018 | 5 - 18 |
| b) | 22nd March 2018 (Extraordinary Meeting) | 19 - 20 |

(Note: If any Member wishes to propose an amendment to the minutes they should submit this in writing to committeeservices@horsham.gov.uk at least 24 hours before the meeting. Where applicable, the audio recording of the meeting will be checked to ensure the accuracy of the proposed amendment.)
6. **Declarations of Members' Interests**
To receive any declarations of interest from Members
7. **Announcements**
To receive any announcements from the Chairman of the Council, the Leader, Members of the Cabinet or the Chief Executive

8. **Questions from the Public**
To receive questions from the public under Rules 4a.2(f) and 4a.8-18
9. **Members' Questions on Notice**
To receive questions from Members under Rules 4a.20(b)-25
10. **Independent Remuneration Panel: Interim Report of the Panel and Appointment of Panel from November 2018** 21 - 30
To consider the report of the Chief Executive
11. **Urgent Business**
To consider matters certified by the Chairman as urgent

GUIDANCE ON COUNCIL PROCEDURE

(Full details in Part 4a of the Council's Constitution)

| | |
|---|---|
| Addressing the Council | Members must address the meeting through the Chairman. When the Chairman wishes to speak during a debate, any Member speaking at the time must stop. The Chairman will decide whether he or she prefers Members to stand or sit when addressing the Council. |
| Minutes | Any comments or questions should be limited to the accuracy of the minutes only |
| Quorum | Quorum is one quarter of the whole number of Members. If there is not a quorum present, the meeting will adjourn immediately. Remaining business will be considered at a time and date fixed by the Chairman. If a date is not fixed, the remaining business will be considered at the next ordinary meeting. |
| Declarations of Interest | Members should state clearly in which item they have an interest and the nature of the interest (i.e. personal; personal & prejudicial; or pecuniary). If in doubt, seek advice from the Monitoring Officer in advance of the meeting |
| Announcements | These should be brief and to the point and are for information only – no debate/decisions |
| Questions from the public (Notice must have been given in writing to the Chief Executive by 12.00 three working days before the meeting) | Directed to Leader, Cabinet Member or Chairman of an ordinary committee and relevant to the business of the meeting. 2 minutes in total to put the question. Appropriate Member to reply. Questioner may ask one supplementary question. Member to reply (max 2 minutes unless Chairman consents to a longer period). Overall time limit for questions of 15 minutes or six questions, whichever is greater. The questioner must be present. If a question cannot be dealt with at the meeting (lack of time or absence of relevant Member), a written reply to be given. No discussion <u>but</u> any Member may move that a matter raised by a question is referred to Cabinet or committee. If seconded, no discussion – vote taken. |
| Cabinet recommendations (see also rules of debate) | Leader/Cabinet Member presents and moves recommendation(s) – seconder required. Members may: - ask a question on the item under consideration – max 2 minutes; and/or - make a statement – max 5 minutes. |
| Questions from Members on Notice (Notice must have been given in writing to the Chief Executive by 12.00 two working days before the meeting) | These are directed to the Chairman, Leader, Cabinet Member or chairman of any committee: - 2 minutes maximum for initial question - 2 minutes maximum for the response - 2 minutes maximum for a supplementary question - 2 minutes maximum for a response to the supplementary question - 5 minutes maximum for the questioner to make a final statement in response, if they wish - If an oral reply is not convenient (e.g. too lengthy) a written answer may be circulated later. No discussion. Maximum of 30 minutes overall for questions and answers. |

| | |
|------------------------|---|
| Rules of debate | <p>The Chairman controls debate and normally follows these rules but Chairman's interpretation, application or waiver is final.</p> <ul style="list-style-type: none"> - No speeches until a proposal has been moved (mover may explain purpose) and seconded - Chairman may require motion to be written down and handed to him/her before it is discussed - Secunder may speak immediately after mover or later in the debate - Speeches must relate to the question under discussion or a personal explanation or a point of order (max 5 minutes) - A Member may not speak again except: <ul style="list-style-type: none"> o On an amendment o To move a further amendment if the motion has been amended since he/she last spoke o If first speech was on an amendment, to speak on the main issue (whether or not the amendment was carried) o In exercise of a right of reply. Mover of motion at end of debate on original motion and any amendments (may not otherwise speak on amendment). Mover of amendment has no right of reply. o On a point of order – must relate to an alleged breach of Council Procedure Rules or law. Chairman must hear the point of order immediately. The ruling of the Chairman on the matter will be final. o Personal explanation – relating to part of an earlier speech by the Member which may appear to have been misunderstood. The Chairman's ruling on the admissibility of the personal explanation will be final. - Amendments to motions must be to: <ul style="list-style-type: none"> o Refer the matter to an appropriate body/individual for (re)consideration o Leave out and/or insert or add others (as long as this does not negate the motion) - One amendment at a time to be moved, discussed and decided upon. - Any amended motion becomes the substantive motion to which further amendments may be moved. - A Member may alter a motion that he/she has moved with the consent of the meeting and seconder (such consent to be signified without discussion). - A Member may withdraw a motion that he/she has moved with the consent of the meeting and seconder (such consent to be signified without discussion). - The mover of a motion has the right of reply at the end of the debate on the motion (unamended or amended). |
| Voting | <p>Any matter will be decided by a simple majority of those voting, by show of hands or if no dissent, by the affirmation of the meeting unless:</p> <ul style="list-style-type: none"> - Two Members request a recorded vote - A recorded vote is required by law. <p>Any Member may request their vote for, against or abstaining to be recorded in the minutes.</p> <p>In the case of equality of votes, the Chairman will have a second or casting vote (whether or not he or she has already voted on the issue).</p> |

Council
21 FEBRUARY 2018

- Present: Councillors: Peter Burgess (Vice-Chairman), John Bailey, Andrew Baldwin, John Blackall, Toni Bradnum, Karen Burgess, John Chidlow, Philip Circus, Paul Clarke, David Coldwell, Roy Cornell, Christine Costin, Leonard Crosbie, Brian Donnelly, Matthew French, Billy Greening, Tony Hogben, David Jenkins, Nigel Jupp, Liz Kitchen, Adrian Lee, Tim Lloyd, Christian Mitchell, Mike Morgan, Godfrey Newman, Connor Relleen, Stuart Ritchie, Kate Rowbottom, Jim Sanson, David Skipp, Ben Staines, Simon Torn, Claire Vickers, Michael Willett and Tricia Youtan
- Apologies: Councillors: Roger Clarke (Chairman), Jonathan Chowen, Ray Dawe, Gordon Lindsay and Brian O'Connell
- Absent: Councillors: Alan Britten, Jonathan Dancer, Paul Marshall and Josh Murphy

CO/60 **MINUTES**

The minutes of the ordinary meeting of the Council held on 6th December 2017 and the Extraordinary meetings of 6th December 2017, 19th December 2017 and 25th January 2018 were approved as correct records and signed by the Chairman.

CO/61 **DECLARATIONS OF MEMBERS' INTERESTS**

There were no declarations of interest.

CO/62 **ANNOUNCEMENTS**

The Vice-Chairman of the Council, in the Chair:

- Reminded Members that this was the last meeting of full Council Tom Crowley would be attending as Chief Executive, as he was retiring on 9th April 2018 after almost 13 years in post. All Members joined the Vice-Chairman in thanking Mr Crowley for his long, loyal and valuable service and in wishing him well for his future ventures. Tom Crowley responded, thanking Members for their good wishes.
- Thanked the emergency services for their response to a number of incidents in the District over the preceding weekend. He indicated that he would be writing to the relevant services to express the Council's gratitude.

- Referred to the recent death of Roger Wilton, a member of the Council from 2003 to 2007 and a member and past chairman of North Horsham Parish Council.

The Cabinet Members for Community & Wellbeing and Planning & Development referred to the Vice-Chairman's earlier announcement and added their thanks for the contributions made by the local communities in their respective wards (specifically Barns Green and Southwater) in dealing with the incidents that had occurred over the weekend.

The Cabinet Member for Community & Wellbeing advised Members of progress being made in respect of increasing the number of areas covered by Neighbourhood Warden schemes.

The Cabinet Member for Waste, Recycling and Cleansing:

- Reported that the Horsham Repair Café had been nominated by Jeremy Quin MP for a Green Heart Hero Award. The award winners would be announced on 13th March 2018.
- Advised Members that the introduction of the new waste and recycling service was going well so far. He paid tribute to the Waste Services team and all other officers involved in the implementation of the service for the effective way in which it had been achieved.

The Cabinet Member for Housing and Public Protection advised that the Council had been nominated for an IESE Public Sector Transformation Award for its Virtual Reality for Health initiative. The award winners would be announced on 6th March 2018.

Councillor Liz Kitchen gave a brief update regarding the Gatwick Airport Consultative Committee (GATCOM), with particular reference to ongoing work and consultation on airspace changes.

CO/63 **QUESTIONS FROM THE PUBLIC**

No questions relevant to the business of the meeting had been received.

CO/64 **MEMBERS' QUESTIONS ON NOTICE**

No questions had been received.

CO/65 **RECOMMENDATIONS FROM COMMITTEES:**

(a) CenSus Joint Committee – 8th December 2017

Councillor Brian Donnelly, a Member of the Committee, moved the recommendation contained in Minute No. 6 of the meeting of the CenSus Joint Committee held on 8th December 2017 proposing the dissolution of the Joint

Committee with effect from 1st April 2018. Councillor David Coldwell seconded the proposal.

RESOLVED

That the dissolution of the Census Joint Committee from 1st April 2018 be approved and that it be removed from the Constitution from that date.

REASON

Given the small work programme, on technology services only, still covered by the shared services it is no longer necessary for the Councils to have a formal Constituted Joint Committee to oversee this work or set strategic direction.

(b) Audit Committee – 13th December 2017

Councillor Stuart Ritchie, Chairman of the Committee, moved the recommendations contained in Minute AAG/76 of the meeting of the Audit Committee held on 13th December 2017 proposing the approval of the Treasury Management Strategy and Treasury Management Indicators for 2018/19. Councillor John Chidlow seconded the proposal.

RESOLVED

- (i) That the Treasury Management Strategy for 2018/19 be approved.
- (ii) That the Treasury Management Indicators for 2018/19 be approved.

REASONS

- (i) The council has adopted the Chartered Institute of Public Finance and Accountancy's Treasury Management in the Public Services: Code of Practice 2011 Edition (the CIPFA Code) which requires the Council to approve a treasury management strategy before the start of each financial year.
- (ii) The Department for Communities and Local Government (DCLG) issued revised guidance on local authority investments in March 2010 that requires the Council to approve an investment strategy before the start of each financial year.

CO/66 **BUDGET 2018/19 AND COUNCIL TAX**

(a) Budget for 2018/19

Further to the detailed consideration of the Budget for 2018/19 by the Cabinet, Councillor Brian Donnelly, the Cabinet Member for Finance and Assets introduced this item; presented the recommendations of the Cabinet in respect of the 2018/19 budget; and moved that they be approved. Councillor Stuart Ritchie seconded the proposal.

Councillor Donnelly reminded Members that Council had approved the Medium Term Financial Strategy at its meeting on 6th December 2017 (Minute No. CO/48 refers). He also thanked the Director of Corporate Resources and her team for their hard work in briefing Members at a number of meetings and producing the budget report.

Councillor David Skipp, Leader of the Liberal Democrat Group noted that planning for the future in the current uncertain financial situation was very difficult. He also expressed his appreciation of the work undertaken by officers in producing the budget now before Members. He particularly supported plans to spend commuted sums on providing much needed affordable housing.

Members raised a number of points including varying viewpoints regarding Council Tax increases; concerns about the many uncertainties in respect of the future financial situation including the reduction in Government Grant and the future of New Homes Bonus; and the need for the provision of more affordable housing.

The Cabinet Member for Housing and Public Protection advised Members that work was currently being undertaken to look at the most effective way for the Council to ensure the delivery of affordable housing. The Cabinet Member for Planning and Development reported on the successful delivery of affordable housing in recent years and on proposals for the future

Having been moved and seconded, the substantive motion was put.

In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, the voting in respect of the motion was recorded and was as follows:

FOR THE MOTION: Councillors: John Bailey, Andrew Baldwin, John Blackall, Toni Bradnum, Karen Burgess, Peter Burgess, John Chidlow, Philip Circus, Paul Clarke, David Coldwell, Roy Cornell, Christine Costin, Leonard Crosbie, Brian Donnelly, Matthew French, Billy Greening, Tony Hogben, David Jenkins, Nigel Jupp, Liz Kitchen, Adrian Lee, Tim Lloyd, Christian Mitchell, Mike Morgan, Godfrey Newman, Connor Relleen, Stuart Ritchie, Kate Rowbottom, Jim Sanson, David Skipp, Ben Staines, Simon Torn, Claire Vickers, Michael Willett, Tricia Youtan

AGAINST: None

ABSTAIN: None

ABSENT: Councillors: Alan Britten, Jonathan Chowen, Roger Clarke, Jonathan Dancer, Ray Dawe, Gordon Lindsay, Paul Marshall, Josh Murphy, Brian O'Connell

The motion was declared **CARRIED** and it was:

RESOLVED

- (i) That the level of Council Tax for 2018/19 be increased from £140.60 by £5 (3.56%) to £145.60 at Band D.
- (ii) That the net revenue budget for 2018/19 of £10.714m be approved, as submitted.
- (iii) That Special Expenses of £284,762 and a Band D charge of £24.60 be agreed in respect of the unparished area for 2018/19, as submitted.
- (iv) That the capital programme for 2018/19 be approved, as submitted, and that the indicative capital budgets in the programme for future years be noted.
- (v) That the projected future deficit on the revenue account in 2020/21 and 2021/22 be noted and the Medium Term Financial Strategy continues to be reviewed and refined to ensure that decisions are taken to develop a balanced budget in these two years.
- (vi) That the Minimum Revenue Provision (MRP) Statement be approved, as submitted.
- (vii) That the prudential indicators and limits for 2017/18 to 2020/21 be approved, as submitted.
- (viii) That the statement on the robustness of the level reserves be noted, as submitted.

REASON

To meet the Council's statutory requirement to approve the budget and the prudential indicators before the start of a new financial year.

(b) Council Tax 2018/19

It was moved by Councillor Brian Donnelly and seconded by Councillor Stuart Ritchie that the Council Tax resolution for 2018/19 be approved.

In accordance with the Local Authorities (Standing Orders) (England) (Amendment) Regulations 2014, the voting in respect of the motion was recorded and was as follows:

FOR THE MOTION: Councillors: John Bailey, Andrew Baldwin, John Blackall, Toni Bradnum, Karen Burgess, Peter Burgess, John Chidlow, Philip Circus, Paul Clarke, David Coldwell, Roy Cornell, Christine Costin, Leonard Crosbie, Brian Donnelly, Matthew French, Billy Greening, Tony Hogben, David Jenkins, Nigel Jupp, Liz Kitchen, Adrian Lee, Tim Lloyd, Christian Mitchell, Mike Morgan, Godfrey Newman, Connor Relleen, Stuart Ritchie, Kate Rowbottom, Jim Sanson, David Skipp, Ben Staines, Simon Torn, Claire Vickers, Michael Willett, Tricia Youtan

AGAINST: None

ABSTAIN: None

ABSENT: Councillors: Alan Britten, Jonathan Chowen, Roger Clarke, Jonathan Dancer, Ray Dawe, Gordon Lindsay, Paul Marshall, Josh Murphy, Brian O'Connell

The motion was declared **CARRIED** and it was:

RESOLVED

1. The Council Tax Base 2018/19 be noted
 - a. for the whole Council area as 60,846.5 (Item T in the formula in section 31B of the Local Government Finance Act 1992, as amended (the "Act") and
 - b. for dwellings in those parts of its area to which a Parish Precept or Special Expenses relates as shown below:

| Parish | 2018/19 tax base |
|--------------------------|------------------|
| Amberley | 317.7 |
| Ashington | 1,125.6 |
| Ashurst | 147.2 |
| Billingshurst | 3,904.2 |
| Bramber | 418.0 |
| Broadbridge Heath | 2,123.4 |
| Coldwaltham | 464.7 |
| Colgate | 1,240.9 |
| Cowfold | 829.0 |
| Henfield | 2,611.4 |
| Itchingfield | 744.1 |
| Lower Beeding | 535.6 |
| North Horsham | 8,658.8 |
| Nuthurst | 1,033.1 |
| Parham | 122.9 |
| Pulborough | 2,520.7 |
| Rudgwick | 1,365.3 |
| Rusper | 813.6 |
| Shermanbury | 287.5 |
| Shipley | 665.8 |
| Slinfold | 880.3 |
| Southwater | 4,351.3 |
| Steyning | 2,573.4 |
| Storrington & Sullington | 3,219.2 |
| Thakeham | 949.3 |
| Upper Beeding | 1,424.5 |
| Warnham | 980.1 |
| Washington | 1,082.3 |
| West Chiltington | 2,194.1 |
| West Grinstead | 1,309.6 |
| Wiston | 101.9 |
| Woodmancote | 276.0 |
| Horsham Town | 11,575.1 |
| | |
| Total | 60,846.5 |

2. That the Council Tax requirement for the Council's own purposes for 2018/19 (excluding Special Expenses and Parish precepts) is £145.60.
3. That the following amounts be calculated for the year 2018/19 in accordance with Sections 31 to 36 of the Act:

- | | | |
|-----|-------------|--|
| (a) | £89,989,603 | being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils. |
| (b) | £77,621,875 | being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act. |
| (c) | £12,367,728 | being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act). |
| (d) | £203.26 | being the amount at 3(c) above (Item R), all divided by Item T (1(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts). |
| (e) | £3,508,776 | being the aggregate amount of all special items (Parish precepts) referred to in Section 34(1) of the Act |
| (f) | £145.60 | being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by Item T (1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish precept relates. |

| (g) | | | | |
|-------------------------------|---------------------|---|--|------------|
| | | Council Tax at Band D | | |
| Parish | Precept Amount £ | Parish Precept / Special charge for Unparished Area £ | Basic Amount of District Council Tax £ | Total £ |
| Amberley | 19,150.00 | 60.28 | 145.60 | 205.88 |
| Ashington | 99,852.00 | 88.71 | 145.60 | 234.31 |
| Ashurst | 11,100.00 | 75.43 | 145.60 | 221.03 |
| Billingshurst | 335,932.00 | 86.04 | 145.60 | 231.64 |
| Bramber | 21,500.00 | 51.44 | 145.60 | 197.04 |
| Broadbridge Heath | 107,339.00 | 50.55 | 145.60 | 196.15 |
| Coldwaltham | 15,552.00 | 33.47 | 145.60 | 179.07 |
| Colgate | 19,320.00 | 15.57 | 145.60 | 161.17 |
| Cowfold | 61,900.00 | 74.67 | 145.60 | 220.27 |
| Henfield | 222,696.00 | 85.28 | 145.60 | 230.88 |
| Itchingfield | 62,000.00 | 83.32 | 145.60 | 228.92 |
| Lower Beeding | 34,240.00 | 63.93 | 145.60 | 209.53 |
| North Horsham | 319,943.00 | 36.95 | 145.60 | 182.55 |
| Nuthurst | 40,500.00 | 39.20 | 145.60 | 184.80 |
| Parham | 3,860.00 | 31.42 | 145.60 | 177.02 |
| Pulborough | 203,334.00 | 80.67 | 145.60 | 226.27 |
| Rudgwick | 73,040.00 | 53.50 | 145.60 | 199.10 |
| Rusper | 28,309.00 | 34.80 | 145.60 | 180.40 |
| Shermanbury | 20,800.00 | 72.35 | 145.60 | 217.95 |
| Shipley | 31,220.96 | 46.89 | 145.60 | 192.49 |
| Slinfold | 54,000.00 | 61.34 | 145.60 | 206.94 |
| Southwater | 509,107.00 | 117.00 | 145.60 | 262.60 |
| Steyning | 248,489.00 | 96.56 | 145.60 | 242.16 |
| Storrington & Sullington | 175,577.00 | 54.54 | 145.60 | 200.14 |
| Thakeham | 48,610.00 | 51.21 | 145.60 | 196.81 |
| Upper Beeding | 137,500.00 | 96.53 | 145.60 | 242.13 |
| Warnham | 63,667.00 | 64.96 | 145.60 | 210.56 |
| Washington | 40,370.00 | 37.30 | 145.60 | 182.90 |
| West Chiltington | 134,525.00 | 61.31 | 145.60 | 206.91 |
| West Grinstead | 67,750.00 | 51.73 | 145.60 | 197.33 |
| Wiston | 4,156.00 | 40.78 | 145.60 | 186.38 |
| Woodmancote | 8,675.00 | 31.43 | 145.60 | 177.03 |
| Horsham Town - Special charge | 284,762.00 | 24.60 | 145.60 | 170.20 |

being the amounts given by adding to the amount at (f) above the amounts of the special items relating to the dwellings in those parts of the Council's area mentioned above, calculated by the Council, in accordance with section 34(3) of

the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate.

4. To note that the County Council have proposed precepts and the Sussex Police and Crime Commissioner has notified precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below:

| Band Authority | A | B | C | D | E | F | G | H |
|----------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
| West Sussex County Council | 878.52 | 1,024.94 | 1,171.36 | 1,317.78 | 1,610.62 | 1,903.46 | 2,196.30 | 2,635.56 |

| Band Authority | A | B | C | D | E | F | G | H |
|--------------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
| Sussex Police and Crime Commissioner | 110.61 | 129.04 | 147.48 | 165.91 | 202.78 | 239.65 | 276.52 | 331.82 |

The Horsham District Figures are shown below:-

| Band Authority | A | B | C | D | E | F | G | H |
|--------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
| Horsham District Council | 97.07 | 113.24 | 129.42 | 145.60 | 177.96 | 210.31 | 242.67 | 291.20 |

5. That, having calculated the aggregate in each case of the amounts at 3 and 4 above the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables below as the amounts of Council Tax for 2018/19 for each part of its area and for each of the categories of dwellings:

| BAND | A | B | C | D | E | F | G | H |
|-------------------------------|----------|----------|----------|----------|----------|----------|----------|----------|
| | £ | £ | £ | £ | £ | £ | £ | £ |
| | | | | | | | | |
| Amberley | 1,126.38 | 1,314.10 | 1,501.84 | 1,689.57 | 2,065.03 | 2,440.49 | 2,815.95 | 3,379.13 |
| Ashington | 1,145.34 | 1,336.22 | 1,527.11 | 1,718.00 | 2,099.78 | 2,481.55 | 2,863.34 | 3,436.00 |
| Ashurst | 1,136.49 | 1,325.89 | 1,515.31 | 1,704.72 | 2,083.55 | 2,462.37 | 2,841.20 | 3,409.44 |
| Billingshurst | 1,143.56 | 1,334.14 | 1,524.74 | 1,715.33 | 2,096.53 | 2,477.71 | 2,858.90 | 3,430.67 |
| Bramber | 1,120.49 | 1,307.23 | 1,493.98 | 1,680.73 | 2,054.23 | 2,427.72 | 2,801.22 | 3,361.46 |
| Broadbridge Heath | 1,119.90 | 1,306.54 | 1,493.19 | 1,679.84 | 2,053.14 | 2,426.44 | 2,799.74 | 3,359.68 |
| Coldwaltham | 1,108.51 | 1,293.25 | 1,478.01 | 1,662.76 | 2,032.27 | 2,401.76 | 2,771.27 | 3,325.52 |
| Colgate | 1,096.58 | 1,279.33 | 1,462.10 | 1,644.86 | 2,010.39 | 2,375.91 | 2,741.44 | 3,289.72 |
| Cowfold | 1,135.98 | 1,325.29 | 1,514.63 | 1,703.96 | 2,082.62 | 2,461.27 | 2,839.94 | 3,407.92 |
| Henfield | 1,143.05 | 1,333.55 | 1,524.06 | 1,714.57 | 2,095.59 | 2,476.60 | 2,857.62 | 3,429.14 |
| Itchingfield | 1,141.75 | 1,332.03 | 1,522.33 | 1,712.61 | 2,093.20 | 2,473.78 | 2,854.36 | 3,425.23 |
| Lower Beeding | 1,128.82 | 1,316.95 | 1,505.09 | 1,693.22 | 2,069.50 | 2,445.77 | 2,822.04 | 3,386.45 |
| North Horsham | 1,110.83 | 1,295.96 | 1,481.10 | 1,666.24 | 2,036.52 | 2,406.79 | 2,777.07 | 3,332.48 |
| Nuthurst | 1,112.33 | 1,297.71 | 1,483.11 | 1,668.49 | 2,039.27 | 2,410.04 | 2,780.83 | 3,336.98 |
| Parham | 1,107.15 | 1,291.66 | 1,476.19 | 1,660.71 | 2,029.76 | 2,398.80 | 2,767.85 | 3,321.42 |
| Pulborough | 1,139.98 | 1,329.96 | 1,519.96 | 1,709.96 | 2,089.95 | 2,469.94 | 2,849.93 | 3,419.91 |
| Rudgwick | 1,121.86 | 1,308.83 | 1,495.81 | 1,682.79 | 2,056.75 | 2,430.69 | 2,804.65 | 3,365.57 |
| Rusper | 1,109.40 | 1,294.28 | 1,479.19 | 1,664.09 | 2,033.89 | 2,403.68 | 2,773.48 | 3,328.17 |
| Shermanbury | 1,134.43 | 1,323.49 | 1,512.57 | 1,701.64 | 2,079.79 | 2,457.93 | 2,836.07 | 3,403.28 |
| Shipley | 1,117.46 | 1,303.69 | 1,489.94 | 1,676.18 | 2,048.67 | 2,421.15 | 2,793.65 | 3,352.37 |
| Slinfold | 1,127.09 | 1,314.93 | 1,502.79 | 1,690.63 | 2,066.33 | 2,442.03 | 2,817.73 | 3,381.26 |
| Southwater | 1,164.20 | 1,358.22 | 1,552.26 | 1,746.29 | 2,134.36 | 2,522.42 | 2,910.49 | 3,492.58 |
| Steyning | 1,150.57 | 1,342.32 | 1,534.09 | 1,725.85 | 2,109.38 | 2,492.89 | 2,876.42 | 3,451.70 |
| Storrington & Sullington | 1,122.56 | 1,309.64 | 1,496.74 | 1,683.83 | 2,058.02 | 2,432.20 | 2,806.39 | 3,367.66 |
| Thakeham | 1,120.34 | 1,307.05 | 1,493.78 | 1,680.50 | 2,053.94 | 2,427.38 | 2,800.83 | 3,360.99 |
| Upper Beeding | 1,150.55 | 1,342.30 | 1,534.06 | 1,725.82 | 2,109.34 | 2,492.85 | 2,876.37 | 3,451.63 |
| Warnham | 1,129.51 | 1,317.74 | 1,506.00 | 1,694.25 | 2,070.75 | 2,447.25 | 2,823.76 | 3,388.50 |
| Washington | 1,111.07 | 1,296.23 | 1,481.41 | 1,666.59 | 2,036.95 | 2,407.30 | 2,777.65 | 3,333.18 |
| West Chiltington | 1,127.08 | 1,314.91 | 1,502.76 | 1,690.60 | 2,066.30 | 2,441.98 | 2,817.68 | 3,381.21 |
| West Grinstead | 1,120.69 | 1,307.46 | 1,494.25 | 1,681.02 | 2,054.59 | 2,428.15 | 2,801.71 | 3,362.05 |
| Wiston | 1,113.38 | 1,298.94 | 1,484.51 | 1,670.07 | 2,041.20 | 2,412.32 | 2,783.45 | 3,340.13 |
| Woodmancote | 1,107.15 | 1,291.66 | 1,476.20 | 1,660.72 | 2,029.77 | 2,398.82 | 2,767.87 | 3,321.44 |
| Horsham Town - Special charge | 1,102.60 | 1,286.35 | 1,470.13 | 1,653.89 | 2,021.43 | 2,388.95 | 2,756.49 | 3,307.78 |

6. To note that the Council's basic amount of Council Tax for 2018/19 is not excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992.

Horsham District Council Tax Band D

| 2017/18 | 2018/19 | Council Tax increase |
|---------|---------|----------------------|
| £145.28 | £150.28 | £5 |

As the billing Authority the Council has not been notified by a major precepting authority that its relevant basic amount of Council Tax for 2018/19 is excessive and that the billing authority is not required to hold a referendum in accordance with Section 522K Local Government Act 1992.

7. There are no changes to the Council Tax discount policies.

REASON

To meet the Council's statutory requirement to set a Council Tax.

CO/67 **REQUEST FOR LEAVE OF ABSENCE - COUNCILLOR ROGER CLARKE**

The Chief Executive reported that a request had been received from Councillor Roger Clarke for exemption from attendance at Council meetings. Councillor Clarke had not been able to attend any Council or Committee meetings since 18th October 2017, due to illness, including hospital admissions and he had indicated that it was likely that he would not be able to attend any meetings in the near future.

Council approval of Councillor Clarke's continued absence was required under Section 85 of the Local Government Act 1972 otherwise he would cease to be a Member if he was unable to attend any meetings before 18th April 2018. This was the last scheduled Council meeting before that date.

RESOLVED

That the current absence from all Council and Committee meetings of Councillor Roger Clarke, due to his ill-health, be authorised and approved for a further period of six months ending on 18th October 2018, or until he resumes attendance if that is sooner, in accordance with Section 85 of the Local Government Act 1972.

REASON

To comply with the provisions of Section 85 of the Local Government Act 1972.

CO/68 **CHAIRMAN AND VICE-CHAIRMAN OF THE COUNCIL FOR THE MUNICIPAL YEAR 2018/19**

RESOLVED

That, subject to formal election at the annual meeting, it be noted that Councillor Peter Burgess will be Chairman and Councillor Kate Rowbottom will be Vice-Chairman for the municipal year 2018/19.

CO/69 **URGENT BUSINESS**

There was no urgent business.

The meeting closed at 7.05 pm having commenced at 6.00 pm

CHAIRMAN

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Council
22 MARCH 2018

Present: Councillors: Peter Burgess (Vice-Chairman), John Bailey, Andrew Baldwin, John Blackall, Toni Bradnum, Alan Britten, Karen Burgess, John Chidlow, Philip Circus, David Coldwell, Leonard Crosbie, Ray Dawe, Brian Donnelly, Nigel Jupp, Liz Kitchen, Adrian Lee, Gordon Lindsay, Tim Lloyd, Paul Marshall, Christian Mitchell, Mike Morgan, Godfrey Newman, Stuart Ritchie, Kate Rowbottom, Jim Sanson, David Skipp, Claire Vickers and Michael Willett

Apologies: Councillors: Jonathan Chowen, Paul Clarke, Roy Cornell, Christine Costin, Matthew French, Tony Hogben, David Jenkins, Ben Staines and Tricia Youtan

Absent: Councillors: Jonathan Dancer, Billy Greening, Josh Murphy, Brian O'Connell, Connor Relleen and Simon Torn

CO/70 **DECLARATIONS OF MEMBERS' INTERESTS**

There were no declarations of interest.

CO/71 **ANNOUNCEMENTS**

The Vice-Chairman referred to the sad news that the Chairman of the Council and Member for Cowfold, Shermanbury and West Grinstead, Councillor Roger Clarke, had recently passed away following a period of ill-health and reported that the Council's sincere condolences had been sent to his wife.

Members stood and observed a minute's silence in his memory.

The Chairman gave details of the civic memorial service that would be held on Tuesday 24th April 2018. The funeral would be held in private.

The Vice-Chairman, the Leader and the Leader of the minority Group all paid tribute to Councillor Clarke.

CO/72 **RECOMMENDATION FROM CABINET**

Two members of the public spoke in objection to the proposed additional budget.

The Cabinet Member for Finance and Assets reported that Cabinet, at its meeting earlier in the day, had considered and approved the authorisation of the Director of Planning, Economic Development and Property to enter into a contract for the redevelopment of the car park at Piries Place within the

proposed new budget figure of £8,000,000, subject to Council's approval of the additional supplementary capital budget.

Council was therefore requested to approve the additional supplementary capital budget to enable the project to proceed.

It was moved by Councillor Brian Donnelly and seconded by Councillor Gordon Lindsay that the recommendation should be approved.

RESOLVED

That a supplementary capital budget of up to £750,000 be approved in addition to the figure of £7,250,000 previously approved on 18th October 2017, thus increasing the total budget to £8,000,000.

REASON

To allow the Council to proceed with the demolition of the existing multi storey car park and replacement with a new larger facility, which will meet modern standards and customer expectations.

CO/73 **URGENT BUSINESS**

There was no urgent business.

The meeting closed at 7.26 pm having commenced at 6.45 pm

CHAIRMAN

Report to Council

25th April 2018

By the Chief Executive

DECISION REQUIRED

Not Exempt



Independent Remuneration Panel: Interim Report of the Panel and Appointment of Panel from November 2018

Executive Summary

When deciding the allowances payable to Members the Council is required to seek recommendations from an Independent Remuneration Panel. Although not obliged to follow those recommendations the Council must have regard to them. The Panel has undertaken an interim review following the recent Governance and Constitution Reviews and their findings and recommendations are set out in the attached report (Appendix A). A full schedule of current and recommended allowances is set out in Appendix B. Council is requested to consider the Panel's recommendations and decide on the level of Member allowances.

The current Panel was appointed for a four-year term of office from 3rd November 2014 (one member subsequently resigned leaving the Panel with the minimum membership of three) and, as that period will expire later this year, approval is also sought to advertise for applications from persons interested in serving on the Panel. The existing Panel members have all expressed an interest in continuing in post and will be considered alongside any new applicants.

Recommendations

Council is recommended:

- i) To note the interim report and recommendations of the Independent Remuneration Panel.
- ii) To decide:
 - (a) whether to amend the Members' Allowance Scheme for Horsham District Council having regard to the recommendations of the Independent Remuneration Panel; and
 - (b) if amendment of the scheme is agreed, the date from which it will be effective and the amendment of Part 6 of the Constitution accordingly.
- iii) To agree that vacancies for the Independent Remuneration Panel be advertised and that interested stakeholders also be invited to put forward candidates.
- iv) To agree that the short listing and interviewing of candidates be carried out by a panel comprising the Chairman, the Vice-Chairman and the Leader of the Council, who shall then make recommendations to appoint the Independent Remuneration Panel to the Council.

Reasons for Recommendations

- i) It is a legal requirement that the Council has regard to the recommendations of an Independent Remuneration Panel when agreeing the level of Allowances paid to Members.
- ii) It is a function of Full Council to agree the level of Member Allowances.
- iii) The Local Authorities (Members Allowances) Regulations 2003 require the Council to appoint an Independent Remuneration Panel at least every four years to review Members' allowances.

Background Papers: The Local Authorities (Members' Allowances) (England) Regulations 2003

Wards affected: All.

Contact: Lesley Morgan, Democratic Services Manager 01403 215123.

Background Information

1 Introduction and Background

- 1.1 The Council is required to agree a Member Allowance Scheme setting out the level of remuneration for Members. Under legislation (The Local Authorities (Members' Allowances) (England) Regulations 2003) the Scheme must set out the level of Basic Allowance payable to Councillors and may include a Special Responsibility Allowance for Members occupying particular positions within the Council Structure such as Committee Chairman and Cabinet responsibilities. The Scheme may also provide for other allowances such as Dependent Carer's Allowance and Travelling and Subsistence Allowance.
- 1.2 When agreeing the level of Member Allowances the Council must have regard to the recommendations of an Independent Remuneration Panel. Therefore the Council can agree the recommendations of the Panel in full, in part or it can devise its own level of Member Allowances as long as it has considered the recommendations of the Panel.

2 Details

- 2.1 The members of the Independent Remuneration Panel were appointed in 2014 and undertook an in depth review of Members' Allowances in 2014/15 which was accepted by the Council in September 2015.
- 2.2 Following the Council's recent Governance and Constitution Reviews, the Independent Remuneration Panel has undertaken an interim review to determine whether the current scheme of allowances remains appropriate. Their report, describing the process they followed and their recommendations in relation to Members' Allowances, is attached.
- 2.3 Once the level of Members' Allowances has been agreed, they remain in place until changed by further Council resolution.
- 2.4 The current Panel was appointed for a four-year term of office from 3rd November 2014. At that time the Panel comprised four members but one subsequently resigned leaving the Panel with the minimum statutory requirement of three members. As their term of office will expire later this year, approval is also sought to advertise for applications from persons interested in serving on the Panel.
- 2.5 All applications received will need to be considered, a shortlist drawn up and interviews held. It is suggested that this should be carried out by a panel comprising the Chairman, the Vice-Chairman and the Leader of the Council, who will then make recommendations to appoint the Independent Remuneration Panel to the Council.
- 2.6 The existing Panel members have all expressed an interest in continuing in post and it is proposed that they should be considered alongside any new applicants with a view to providing some continuity and retaining experience.

3 Next Steps

- 3.1 To decide whether to amend the Members' Allowance Scheme for Horsham District Council having regard to the report of the Independent Remuneration Panel.
- 3.2 If approved, to advertise the vacancies for the Independent Remuneration Panel.

4 Outcome of Consultations

- 4.1 The Panel have consulted with Members and Senior Officers in preparing their report. This consultation process is described in their report.

5 Other Courses of Action Considered but Rejected

- 5.1 None.

6 Resource Consequences

- 6.1 If Council agrees the recommendations in the Independent Remuneration Panel Report it will result in a saving of £1305 per annum.

7 Legal Consequences

- 7.1 It is a requirement for the Council under Regulation 20 of The Local Authorities (Members' Allowances) (England) Regulations 2003 to establish an independent remuneration panel to make recommendations in respect of the payment of Members' allowances.
- 7.2 Regulation 19 requires the Council to have regard to the recommendations made by the independent remuneration panel when agreeing or varying its Members' Allowance Scheme.

8 Risk Assessment

- 8.1 The Council must have a current approved Members' Allowance scheme in order for allowances to be claimed by and paid to both elected Members and co-optees.

9 Other Considerations

- 9.1 The proposal will have no specific impact in respect of Crime & Disorder; Human Rights; and Sustainability. With regard to Equality & Diversity, the payment of appropriate levels of allowances may attract a greater diversity of people to become Councillors.

Independent Remuneration Panel: Interim report on the Horsham District Council Members' Allowances Scheme

Introduction

The Independent Remuneration Panel ("the Panel") carried out an in depth review of Members' Allowances in 2014/15. The Panel's report and recommendations were accepted in full by the Council in September 2015 and the respective increases in allowances were back dated to 11 May 2015. Since that date allowances have been increased in line with annual increases in Officers' pay, per the Panel's recommendation.

Horsham District Council ("the Council") completed a Governance Review in April 2016 and a Constitutional Review was completed in December 2016. Following these reviews, changes were made to the Council's Committee structure. The Personnel Committee was dissolved, and a Governance Committee established. Policy Development Advisory Groups ("PDAG's") were created, each being chaired by a Cabinet member. The Overview and Scrutiny Committee dissolved its four standing sub committees with the intention of using Task & Finish Groups for specific pieces of work from time to time. Changes in Committee structure resulted in savings of approximately £4500 per annum in total Scheme costs.

The Panel have now carried out an interim "desk top" review to determine whether the current Scheme allowances remain appropriate.

Methodology

1. An email was sent to all Councillors inviting feedback on the current Members Allowances Scheme and the various allowance entitlements.
2. Interviews were held with three Chairs/Vice Chairs of Committees and two Cabinet members
3. The 2016/17 SEE survey facilitated comparisons with allowances paid by 44 other District and Borough Councils(see Appendix 1).

Findings

Eight of forty four Councillors responded to the Panel's email invitation. Most replies focused on the lack of an attendance allowance, which was of course ended following the Local Authorities (Members' Allowances) (England) Regulations 2003. Replies were critical of the fact that Councillors with poor attendance records still received the same basic allowance. No comments were received on the current level of either the basic allowance or the various special responsibility allowances.

The face to face interviews were extremely helpful in facilitating the Panel's understanding of the roles of Cabinet Members and PDAGs, and the responsibilities of the Overview and Scrutiny Committee (including Task and Finish Groups) and the Governance Committee. None of those interviewed felt that any allowances should be increased.

The Panel noted that whilst there was potentially a difference in workload between the various cabinet posts, (including the frequency of PDAG meetings) trying to link special responsibility allowances to individual cabinet responsibilities would not be practical.

The SEE 2016/17 survey results and Horsham District Council's relative positioning are set out in Appendix 1. Horsham District Council's basic allowance and special responsibility allowances for 2016/17 compare less favourably with the respective SEE averages and medians for 2014/15. The special responsibility allowance for the Leader looks particularly low.

Recommendations

1. When a full review by the Panel is carried out later in 2018, the Panel should investigate linking the special responsibility allowance for the leader of the minority group to the number of councillors in that group as is the case with many other local authorities. The current allowance appears disproportionate to the small number of councillors in the minority group. In the short term the allowance should be frozen pending the next full Panel review.
2. The basic allowance and special responsibility allowances should continue to be increased in line with the annual percentage increases in Officers' pay.
3. Travelling and subsistence rates should continue to be linked to the rates for staff and those of the casual user rate.
4. The dependent carer's allowance should continue to be in line with the National living wage per hour rate
5. The Leader's allowance should be increased to £13250 from the current £12245 to bring it more in line with the allowance paid by other SEEs.
6. The Chair of the Standards Committee's allowance should be reduced to £2365, the same as the current allowances for the Chair of the Audit Committee and the Chair of the Governance Committee
7. The Chair of Overview & Scrutiny Committee's allowance should be reduced to £4960, the same as the allowance for the Chair of Council. The allowance paid to the Deputy Chair of Overview & Scrutiny Committee should be one third of the allowance paid to the Chair of the Overview & Scrutiny Committee.

The net effect of the recommended increases/decreases is a saving of £1305 per annum.

Malcolm Grubb

Caroline Instance

Martin Loates

January 2018.

| SEE | DATA 2016/17 | APPENDIX 1 | | | | | | | | | | | | |
|---------------------------------------|--------------|-----------------|---------|---------------|-----------------------------------|------------------|----------------------|---------------------|----------------------------|-----------------------------|------------------------------------|---------------------|---------------------------|------------------|
| LOWEST | 43,478 | £2,808 | £2,338 | £1,323 | £500 | £722 | £420 | £750 | £684 | £500 | £535 | £500 | £851 | £430 |
| HIGHEST | 183,000 | £7,200 | £31,809 | £16,964 | £12,396 | £5,724 | £7,093 | £10,213 | £4,013 | £7,944 | £3,099 | £14,100 | £4,649 | £8,482 |
| Count | 44 | | | | | | | | | | | | | |
| Council Name | Population | Basic Allowance | Leader | Deputy Leader | Cabinet Member / Portfolio Holder | Chair Audit Comm | Licensing Comm Chair | Planning Comm Chair | Deputy Chair Planning Comm | Overview and Scrutiny Chair | Deputy Chair Overview and Scrutiny | Chair / Civic Mayor | Deputy Chair/ Civic Mayor | Opp Group Leader |
| Adur District | 70,000 | £4,336 | £13,008 | £6,504 | £5,420 | £2,168 | £3,252 | £4,336 | £1,084 | £3,252 | £1,084 | £2,168 | £1,084 | £2,168 |
| Arun DistrictCouncil | 156,997 | £5,269 | £14,196 | £10,400 | £8,320 | £3,750 | £4,000 | £6,000 | £1,980 | £4,870 | £1,607 | £8,320 | £2,745 | £3,917 |
| Ashford BoroughCouncil | 118,000 | £4,628 | £15,140 | £10,093 | £7,570 | £5,047 | £1,514 | £6,056 | £2,019 | £6,056 | £2,018 | | | |
| Aylesbury ValeDistrict Council | 183,000 | £5,472 | £16,416 | £12,300 | £10,944 | £4,104 | £2,736 | £5,472 | | £4,104 | | £5,472 | | |
| Basingstoke & Deane Borough Council | 173,860 | £6,876 | £22,908 | £15,264 | £11,460 | £5,724 | £5,724 | £6,876 | £684 | £5,724 | £576 | £4,572 | £1,320 | £6,876 |
| Cherwell DistrictCouncil | 145,550 | £4,200 | £7,296 | £2,520 | £6,372 | £3,552 | £1,012 | £4,248 | | £3,552 | | | | £2,940 |
| Chichester | 113,794 | £4,725 | £14,500 | £7,700 | £7,000 | £4,800 | £4,800 | £6,000 | | | | £5,000 | | £4,500 |
| Crawley BoroughCouncil | 106,000 | £6,068 | £14,713 | | £7,354 | £2,452 | £5,050 | £6,129 | | £6,581 | | | £1,650 | |
| Dartford BoroughCouncil | 105,500 | £5,075 | £31,809 | £16,964 | £8,482 | £2,121 | | £2,121 | £1,680 | £2,121 | | £4,820 | £1,810 | £8,482 |
| East HampshireDistrict Council | 120,135 | £5,200 | £18,000 | £10,000 | £6,000 | £2,000 | £2,000 | £6,000 | £3,000 | | | £3,000 | | £3,000 |
| EastbourneBorough Council | 100,000 | £2,808 | £4,212 | £2,808 | £2,808 | | £1,404 | £2,106 | £1,404 | £1,404 | | £2,808 | £1,404 | £2,106 |
| Elmbridge | 130,900 | £4,942 | £12,355 | | £6,178 | £3,707 | £2,471 | £5,560 | £1,390 | £6,178 | £3,089 | | | |
| Epsom and Ewell | 78,950 | £3,341 | £2,338 | £3,341 | | £2,338 | £2,338 | £3,341 | £1,002 | £2,339 | | | | |
| Fareham BoroughCouncil | 115,000 | £6,809 | £20,426 | £11,348 | £11,348 | £4,255 | £7,093 | £10,213 | £851 | £7,944 | £851 | £4,255 | £851 | £6,809 |
| Gosport BoroughCouncil | 85,363 | £6,280 | £13,893 | | | | | £4,450 | | | | | | £3,655 |
| GraveshamBorough Council | 102,800 | £4,635 | £20,260 | £3,447 | £3,447 | £3,447 | £3,447 | £1,206 | | £3,447 | £1,206 | | | £3,447 |
| Guildford | 143,000 | £6,616 | £7,939 | £1,323 | £5,293 | £3,308 | £3,308 | £5,293 | | £5,293 | | £5,293 | £2,646 | £5,293 |
| Hart | 90,000 | £4,561 | £15,965 | £7,982 | £7,184 | £2,395 | £1,597 | £4,790 | £1,595 | £3,193 | | £3,991 | | £2,395 |
| Lewes | 100,693 | £3,133 | £14,530 | | £5,812 | £4,359 | | £4,359 | £726 | £3,487 | | | | £4,359 |
| MaidstoneBorough Council | 166,400 | £4,807 | £19,226 | | | £3,845 | £3,845 | £7,690 | | | | £2,550 | £1,020 | |
| Mid Sussex | 146,799 | £4,736 | £20,596 | £10,238 | £8,238 | £1,930 | £475 | £4,736 | £1,184 | £3,862 | | £6,572 | £2,251 | |
| New ForestDistrict Council | 177,971 | £6,150 | £19,595 | | £9,798 | £2,019 | £2,019 | £5,437 | | | | | | £7,349 |
| Reigate andBanstead | 137,800 | £5,436 | £13,496 | £11,022 | £8,998 | | £420 | £5,190 | | £3,016 | | £12,577 | £2,598 | |
| Rother DistrictCouncil | 43,478 | £4,323 | £12,625 | £3,559 | £2,746 | £2,009 | £2,009 | £2,746 | | £2,746 | | | | £430 |
| RunnymedeBorough Council | 80,510 | £3,440 | £6,880 | £1,720 | | £1,135 | £3,440 | £6,060 | £4,013 | £3,440 | £1,720 | £3,440 | £860 | £2,580 |
| RushmoorBorough | 96,300 | £5,005 | £14,557 | £8,757 | £7,716 | | £5,212 | £5,212 | | £3,131 | | £1,455 | | £3,131 |
| SevenoaksDistrict Council | 114,893 | £5,359 | £16,078 | | £6,699 | £2,144 | £2,144 | £3,217 | £804 | £2,144 | £535 | £10,074 | £4,375 | £1,331 |
| Shepway | 110,000 | £5,151 | £22,664 | £11,331 | £10,302 | | | £5,924 | | £5,924 | | £7,727 | £1,545 | £7,727 |
| South BucksDistrict Council | 54,773 | £4,360 | £10,900 | £4,794 | £4,794 | £722 | £3,491 | £3,491 | | £3,491 | | £3,491 | £1,458 | £722 |
| South OxfordshireDistrict Council | 137,400 | £4,633 | £18,532 | £12,973 | £9,266 | £1,390 | £1,853 | £5,560 | £2,780 | £2,780 | | £4,633 | £1,390 | £1,853 |
| Spelthorne | 98,469 | £5,901 | £13,572 | £8,958 | £6,786 | £3,394 | £4,750 | £5,428 | | £4,750 | | | | £3,162 |
| Surrey HeathBorough Council | 85,000 | £5,040 | £13,727 | £8,600 | £4,580 | £3,663 | £3,663 | £4,241 | £2,120 | £3,663 | £1,463 | £4,775 | £1,591 | £4,580 |
| Swale BoroughCouncil | 142,000 | £5,015 | £18,555 | | £11,133 | £1,856 | £1,856 | £6,494 | | £5,567 | | | | £5,567 |
| Tandridge | 85,400 | £4,129 | £5,857 | £1,465 | | | | £2,928 | £1,465 | £2,928 | £1,465 | £2,928 | £1,465 | £2,928 |
| Test ValleyBorough Council | 120,712 | £6,516 | £12,365 | £8,445 | £7,872 | | £3,884 | £4,900 | £991 | £6,516 | £1,304 | £574 | £2,919 | |
| Tonbridge & Malling Borough Council | 127,300 | £5,283 | £18,384 | £14,000 | £8,400 | £2,500 | £2,500 | £7,500 | £975 | £2,500 | £1,250 | | | £2,250 |
| Vale of W hite Horse District Council | 126,700 | £4,633 | £18,532 | £12,973 | £9,266 | £1,390 | £1,853 | £5,560 | £2,780 | £2,780 | | £4,633 | £1,390 | £1,853 |
| Waverley | 121,574 | £4,619 | £13,703 | £9,486 | £3,162 | £2,366 | £3,162 | £3,162 | £1,582 | £3,162 | £1,582 | £500 | | £3,162 |
| Wealden | 148,915 | £4,431 | £12,963 | | £5,361 | £3,624 | £1,317 | £4,047 | | £3,624 | | £5,596 | £1,434 | £1,029 |
| West Oxford | 100,000 | £4,600 | £20,700 | £13,800 | £11,500 | £1,150 | £1,150 | £5,750 | | £4,600 | | £4,600 | | £1,150 |
| Winchester | 122,644 | £5,580 | £16,734 | £9,129 | £7,605 | £2,280 | £3,042 | £7,605 | £2,280 | £7,605 | | £2,280 | | £7,605 |
| Woking | 99,198 | £7,200 | £5,000 | £1,500 | £500 | | £500 | £750 | | £500 | | £14,100 | £1,416 | £1,000 |
| Worthing | 100,000 | £4,786 | £13,794 | £7,179 | £5,982 | £2,393 | £3,589 | £4,786 | £1,196 | £3,589 | £1,196 | £2,393 | £1,196 | £2,393 |
| Wycombe | 177,500 | £6,198 | £21,693 | £15,495 | £12,396 | £3,099 | £3,099 | £6,198 | £3,099 | £6,198 | £3,099 | £12,396 | £4,649 | |
| Average | 117,302 | £5,052 | £14,885 | £8,498 | £7,259 | £2,845 | £2,847 | £5,032 | £1,688 | £4,097 | £1,503 | £4,974 | £1,878 | £3,581 |
| Median | 114,947 | £4,974 | £14,530 | £8,958 | £7,269 | £2,424 | £2,736 | £5,253 | £1,435 | £3,571 | £1,384 | £4,586 | £1,462 | £3,066 |
| Horsham 2016/17 | 138,200 | £4,870 | £12,245 | £8,340 | £6,810 | £2,365 | £2,365 | £3,735 | £1,250 | £5,190 | £2,365 | £4,960 | £1,660 | £4,085 |
| Horsham vs average | 118% | 96% | 82% | 98% | 94% | 83% | 83% | 74% | 74% | 127% | 157% | 100% | 88% | 114% |
| Horsham vs median | 120% | 98% | 84% | 93% | 94% | 98% | 86% | 71% | 87% | 145% | 171% | 108% | 114% | 133% |

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MEMBERS' ALLOWANCES – CURRENT AND AS RECOMMENDED BY THE PANEL

Travelling and subsistence rates are linked to the rates for staff and are those of the casual user rate.

(i) Travelling Allowances (Rate payable from 1st April 2015)

| | |
|-------------------|--|
| Bicycles | 20 pence per mile |
| Motorcycles | 24 pence per mile |
| Motor Cars & Vans | 45 pence per mile |
| | Rate after 10,000 miles per annum 25 pence per mile |
| Public Transport | Use of public transport will be paid at the second class rail fare and/or bus. |

(ii) Subsistence Allowances (Rate payable from 1st June 2008)

The following maximum rates of allowances are for periods of absence from the normal place of residence of more than 4 hours.

| | | | |
|-------|---|---|--------|
| (i) | Breakfast Allowance (before 11.00a.m.) | - | £6.45 |
| (ii) | Lunch Allowance (12.00 p.m. to 2.00 p.m.) | - | £8.91 |
| (iii) | Tea Allowance (3.00 p.m. to 6.00 p.m.) | - | £3.53 |
| (iv) | Evening Meal Allowance (after 7.00 p.m.) | - | £11.03 |

Out of pocket expenses for residential courses

| | |
|------|---------------------------|
| (i) | £4.97 per night |
| (ii) | £19.89 per week (maximum) |

(iii) Basic Allowance (Rate payable from 1st April 2017) (increased in line with the annual percentage increases in Officers' pay)

£4,870 per annum for Councillors

£1,250 per annum for the Independent & Parish Representatives of the Standards Committee

(iv) Special Responsibility Allowances (Rate payable from 1st April 2017) (increased in line with the annual percentage increases in Officers' pay)

| | Current | Recommended |
|--|----------------|---|
| Leader of the Council | £12,245 | £13,250 |
| Deputy Leader of the Council | £8,340 | No change |
| Leader of the Minority Group | £4,085 | No change |
| Members of the Cabinet | £6,810 | No change |
| Chairman of the Council | £4,960 | No change |
| Vice-Chairman of the Council | £1,660 | No change |
| Chairman of the Overview & Scrutiny Committee | £5,190 | £4,960 |
| Vice-Chairman of the Overview & Scrutiny Committee | £2,365 | £1,653 ($\frac{1}{3}$ of O&S Chairman's SRA) |
| Chairmen of the Planning Committees (North & South) | £3,735 | No change |
| Vice-Chairmen of the Planning Committees (North & South) | £1,250 | No change |
| Chairman of the Licensing Committee | £2,365 | No change |
| Chairman of the Governance Committee | £2,365 | No change |
| Chairman of the Audit Committee | £2,365 | No change |
| Chairman of the Standards Committee | £3,735 | £2,365 |

(v) Carer's Allowance (Rate payable from 20th May 2015) (in line with the National living wage)

£7.85 per hour or part thereof